



POLICY STATEMENT 100 LSU WAR MEMORIAL COMMISSION

POLICY DIGEST

Monitoring Unit: Office of Academic Affairs
Initially Issued: July 1, 1996
Last Revised: April 1, 2016

I. REVISION

The LSU War Memorial Commission, established on July 1, 1996, is hereby dissolved and the formation of the LSU War Memorial Commission (Phase II) is established, effective February 1, 2000.

II. PURPOSE (MISSION PHASE II)

The LSU War Memorial Commission (Phase I) project was completed with the dedication of the World Memorial Plaza on October 8, 1998 in memory of those LSU alumni, faculty, staff and students who died while serving honorably in the Armed Forces of our country during America's wars of the twentieth century since World War I.

The LSU War Memorial Commission began Phase II plans with the designation of the Commission as the primary successor occupant of the Memorial Tower when vacated by the LSU Museum of Art.

As the primary successor of the Memorial Tower, the LSU War Memorial Commission (Phase II) accepts the responsibility for developing an appropriate design for the purpose of providing suitable space for the military museum, archival repository, computerized database (kiosk), wall of honor, plaques and other appropriate recognition to honor the men and women from LSU who served honorably in the Armed Forces of our country.

III. ORGANIZATION

This policy establishes the LSU War Memorial Commission (Phase II). The Commission will have broad-based representation from all relevant campus units and alumni. The Office of the President will serve as the primary resource of the Commission and final authority in implementing the recommendations and requests of the Commission. The Commission shall follow the rules and regulations formulated to govern such memorials and shall be consistent with the policies of Louisiana State University.

A. Membership

The governing body of the Commission shall consist of at least fifteen (15) members, appointed by the President, and three (3) ex-officio members. Appointees shall be selected from the following:

1. Position Appointments:

- a. President & CEO, LSU Alumni Association
 - b. Member of Alumni Association Staff
 - c. Commander, American Legion Boyd- Ewing Post 58
 - d. Associate Vice President, Facility & Property Oversight
 - e. Vice President, Strategic Communications
 - f. Executive Director, LSU Museum of Art
 - g. President, Cadets of the Ole War Skule
 - h. Commandant of Cadets, LSU ROTC
 - i. Professor, Department of History
2. Other:
- a. LSU Faculty and Staff
 - b. LSU Alumni
3. Ex-Officio:
- a. President, Louisiana State University
 - b. Vice President, LSU Agricultural Center

B. Terms of Membership

1. Positions Appointment shall be for the period of time appointees serve in that capacity with the University. Successors shall automatically be appointed to serve on the Commission.
2. Other Appointments. Duration of the Commission is indeterminate; however, terms of membership, at this time, are predicated on a five year time-span. Accordingly, the first seven (7) members shall serve terms of one (1) year and the next eight (8) members shall serve terms of two (2) years.
 - a. Additional and subsequent appointments shall be made for three (3) years.
 - b. Other persons may be appointed for specific functions/purposes without regard to term limits, i.e., special advisors, committee/subcommittee assignments of the Commission.
3. Officers. The officers of this Commission shall be the chairman vice-chairman, recording secretary, corresponding secretary, and financial officer. Other officers may be appointed by the commission as warranted.
 - a. Appointment of the first chairman shall be made by the President for a period of one (1) year. Subsequent appointment to this office shall be designated by the Commission,

subject to approval by the President.

b. Other officers, i.e., committee chairmen, shall be appointed by the Commission chairman.

C. Meetings. Regular meetings of the Commission shall be held quarterly, date and time to be selected by the Commission. Executive Committee meetings consisting of the Commission officers and committee chairmen shall be called by the Commission chairman as needed.

IV. FUNCTIONS

The functions of the Commission shown below are not all-inclusive and may be supplemented as required.

- A. Facility: Develop strategic plan and begin physical facility planning for collection and display of memorabilia.
- B. Database: Establish a computerized database (kiosk) for individuals referred to in Mission Statement. Also to develop plans for film, video, pictures, etc. on computer.
- C. Finance: Determine funding requirements and development plan.
- D. Dedication: Establish date and activities.