

Office of Accounting Services Monthly Newsletter



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www.lsu.edu/administration/ofa/oas/

August 2025
Issue 489

Business Managers' Meeting

There will be no meeting held during the month of August.

Meetings will resume in September.



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NEW INFORMATION

Bursar Operations

- Charge Assessments for Fall 2025 are Now Available!
- CARD entries are no longer manually scanned. Non-cash CARD entries are now automatically routed to FAR. Cash CARD entries (including Cash, Checks, and Money Orders) must be hand-delivered to the University Cashier.

Payroll

Academic Dates

All campuses now use a standard academic year for Payroll purposes. The academic dates are as follows:

<u>Academic Year</u>	08/15 – 05/14
<u>Fall Semester</u>	08/15 – 12/14
<u>Spring Semester</u>	01/15 – 05/14

Effective Dates and Compensation End Dates for Academic GAs

The effective date and **compensation** end date on academic GA hires and continuations determine the length of time and thus the total amount the GA is to earn for the period. In June, a number of overpayments were discovered by departments who had used the wrong effective dates or had no compensation end dates on these transactions. Please note the end employment date does not stop compensation.

Initiators and approvers of these transactions should review these dates carefully before submitting as approved. Also, note that when entering a transaction if no effective date is entered in the system the date defaults to the date the transaction was added. If the transaction is for a fall academic appointment, the fall effective date of 08/15/2025 must be entered in the system.

Compensation End Dates

Student and Graduate Assistants who are graduating in December should be loaded with a **compensation end** date in order to avoid a potential salary overpayment. This practice should be used each semester with graduating students.

Departments should run the **Employee Compensation Status** report in order to catch employees with compensation end dates that need to be continued. This will avoid surprises on payday when an employee is expecting a check and does not get paid.

Issuance of Minor Employment Certificates

Minor work certificates are issued in the Payroll Office. In order to obtain a work permit, students will need to make an appointment with John Pilgrim at jpilgrim1@lsu.edu.

Minor Employment Compliance

State and federal law mandates that persons ages 14-15 and ages 16-17 have distinct limitations on the types of jobs and on the number of hours and time during the day when they may work.

Louisiana guidelines, including limitation for minors under age 17 can be found at [LAWorks](#). You may also visit the U.S. Department of Labor website, [YouthRules](#), for federal guidelines related to employment of minors.

Please ensure anyone in your area who might supervise minors ages 14 to 17 reviews this information. Any department employing minors may be inspected by an officer of the Louisiana Workforce Commission for compliance. Violations in compliance may result in fines or criminal penalties.

SSA Requirements for International Students

Any F-1 or J-1 student who will be employed by LSU must apply for a social security number (SSN) if they have not received one previously. Detailed instructions and documents required for applying for a SSN can be found at [Global Engagement](#).

International student employees, including GAs, must not work over 20 hours per week while school is in session. To ensure compliance with this federal regulation, international graduate assistants are typically not allowed to receive additional compensation. *All additional compensation for international graduate assistants must be approved by the Graduate School **BEFORE the work is performed.*** This is a formal condition of the international student's visa status. Violations typically occur for International GAs who hold a 50% effort assistantship. 50% effort assistantships are formally considered 20 hours per week of employment which is the maximum amount of hours allowed under federal regulations. Providing them with additional work beyond their assistantship would exceed the 20 hours per week limitation, and the student would be in violation of their status in the United States. Any questions about the work eligibility of international students or Graduate Assistants should be directed to [International Student Services | LSU Global Engagement](#).

Overpayment FASOP

All departments should review the [Salary and Wage Overpayment Prevention and Recoupment Policy](#) to ensure compliance with the procedure. This procedure is to establish policies and procedures to prevent overpayments and to recoup overpayments to ensure compliance with the Louisiana Constitution and Louisiana Laws.

Late Time Submission

Late time submissions must be made through Time Tracking in Workday. Late time submissions will be paid on the next regular payroll run. The permanent Close Time Entry date is 90 days from the payment date so late time submissions must be done within this 90 day period. The 90 days will coincide with the cost transfer timeline for sponsored agreements.

Requests for time entry adjustments to be processed beyond 90 days must be submitted using the **AS420: Supplemental Timesheet** and must include an explanation of the extenuating circumstances that prevented the time being entered or adjusted within the 90 day period.

Manage Payment Elections (Direct Deposit)

Setting up a Payment Election involves first setting up bank accounts for direct deposit and then distributing particular pay types to these accounts. This function can be managed in Workday for all employees since all campuses have implemented multi-factor authentication. The [Manage Payment Elections](#) job aid provides additional details. **Please Note: if elections are changed/updated in Workday, a paper form does not need to be forwarded to Payroll.**

This function can also be managed in Workday for all students. The [Student Manage Payment Election](#) job aid provides more details. Please note that these are two different job aids.

Notice of Change to Payment Elections

Employees and students receive a Workday notice when a change to their payment election has been submitted. If the employee did not initiate the change, the notice informs them to contact Direct Deposit immediately.

Employees and students are encouraged to monitor their Payment Elections via the Pay Worklet in Workday on a regular basis and always just before a payday or student refund.

Bursar Operations

Important Deadlines

- **Summer Semester 2025**
 - **August 8:** Last Day of Classes for Vet Med Summer Semester Courses
 - **August 11:** Last Day of Classes for LSU Online 2nd Summer Courses
 - **August 11:** Last Day of Classes for Summer and 2nd Summer Courses
 - **August 25:** Last Add Date

- **Fall Semester 2025**

- **LSU Undergraduate & Graduate Students**

- **August 7:** Charge Due Date for All Fall Sessions
- **August 25:** First Day of Class for Fall & 1st Fall Courses
- **August 27:** 100% Charge Adjustment Date for 1st Fall Courses
- **August 27:** Last Day to Drop Without Record End for 1st Fall Courses
- **August 29:** Last Add Date for 1st Fall Courses

- **LSU Law**

- **August 13:** Charge Due Date
- **August 18:** First Day of Class
- **August 25:** 100% Charge Adjustment Date
- **August 25:** Last Day to Drop Without Record End

- **LSU Vet Med**

- **August 7:** Charge Due Date
- **August 11:** First Day of Class

- **LSU Online**

- **August 18:** Charge Due Date for Online 1st Fall Courses
- **August 25:** First Day of Class for Online 1st Fall Courses
- **August 27:** 100% Charge Adjustment Date for Online 1st Fall Courses
- **August 27:** Last Day to Drop Without Record End for Online 1st Fall Courses
- **August 29:** Last Add Date for Online 1st Fall Courses

Reminders

CARD Entries

CARD entries are no longer manually scanned into CARDOBO@lsu.edu. The system now automatically routes non-cash entries to FAR. It is recommended that you retain supporting documentation in your files for audit purposes. Cash CARD entries (including Cash, Checks, and Money Orders) must be **hand-delivered to the University Cashier**, and the carrier is required to **wait**

until the entry is confirmed before leaving. All CARD entries must be **approved, signed, and submitted with the proper supporting documentation** to be accepted for processing. For questions about CARD entries or procedures, you may contact CARDOBO@lsu.edu.

University Cashier

Departmental deposits can be dropped off in-person between 10:00am – 11:30am and 12:30pm – 4:00pm, Monday – Friday.

Foreign Source Reporting

Federal and state requirements require LSU and Affiliate Organizations to report any foreign-sourced gifts, contracts, grants, donations, scholarships, and pledges during a calendar year. Reports are filed to the respective agencies semi-annually. The report date was June 30, 2025 and was due by July 31, 2025. Bursar Operations is responsible for information gathering and reporting from individual departments. More information can be found at FASOP: AS-35 and questions can be directed to Mary Catherine Gillespie Smiley at mgille7@lsu.edu.

Credit Card Merchants

Elavon has converted how American Express is settled on the backend. Merchants should see no change in the accepting of American Express. The reports from Elavon now show one deposit for all credit card transactions. Merchants should no longer use the American Express MOP on their CARD entries, as those MOP codes have been deactivated. Any questions concerning the recording of revenue for credit cards should be directed to Jennifer Richard at jgendr1@lsu.edu or John Milligan at jmilligan@lsu.edu.

eMarkets

eMarkets allow departments to provide customers with a secure, PCI compliant, online payment option for conferences, summer camps, advertising, etc. eMarkets cannot be used for any student-related charges. Questions regarding eMarkets can be directed to John Milligan at jmilligan@lsu.edu.

International Payment

Transact International Payments offers international students and their parents a secure and seamless way to pay for tuition and fees in your currency of choice. Without leaving the student portal, you can quickly and conveniently make an international payment from over 160 countries, using more than 130 currencies.

Financial Accounting & Reporting

Service Centers & Recharge Operations

FY 2026 rate sheets were due to Budget and Planning on July 21, 2025. Internal billing journals should not be processed until Accounting Services has notified the departments that the FY 2026 rates have been approved.

Instructions and forms can be found on the [Budget and Planning](#) website

Reports

Workday allows users to view reports/transactions in real-time. As soon as transactions are processed, the activity is displayed in reports available in Workday. A list of reports can be found on the [Workday Training](#) website under Training Materials, Finance Training, Reporting.

Some of the most useful reports most used by departments are:

- ◆ Revenue & Expense by “Driving Worktag Chosen”
- ◆ Journal Line Details with Employee Name
- ◆ Trial Balance

Update to “Revenue & Expense by Program” report

- ◆ “Revenue & Expense by Program” report now provides a check box in the report parameters to exclude inactive worktags.

Revenue & Expense by Program Actions

Company	* <input type="text" value="x Louisiana State University and Agricultural and Mechanical College"/>	<input type="button" value="..."/>
Year	* <input type="text" value="x FY 2019-2020"/>	<input type="button" value="..."/>
Period	* <input type="text" value="x FY 2019-2020 - Jun"/>	<input type="button" value="..."/>
Program	<input type="text"/>	<input type="button" value="..."/>
Program Hierarchies	<input type="text"/>	<input type="button" value="..."/>
Ledger Account	<input type="text"/>	<input type="button" value="..."/>
Cost Center	<input type="text"/>	<input type="button" value="..."/>
Cost Center Hierarchies	<input type="text" value="Search"/>	<input type="button" value="..."/>
Function	<input type="text"/>	<input type="button" value="..."/>
Fund	<input type="text"/>	<input type="button" value="..."/>
Fund Hierarchies	<input type="text"/>	<input type="button" value="..."/>
Budget Code	<input type="text"/>	<input type="button" value="..."/>

Exclude Inactive Program(s)

Internal Billings

An Internal Billing is a Manual Journal in Workday that enables departments to bill other departments or campuses for services rendered or merchandise sales. Internal Billings should be initiated by the department rendering the service or sale.

A step-by-step job aid can be found on the [Workday Training](#) webpage at

- ◆ Financial Accounting
 - Create Journal Entry: Internal Billing

Important Reminders

- ◆ Worktags on Internal Billings must match the attached supporting documentation – please do not use Legacy Account numbers
- ◆ Internal Billings should be initiated by the rendering department
- ◆ Appropriate documentation, including detailed information about the services or merchandise,

must be attached

- ◆ There should be no travel spend categories on Internal Billings
- ◆ Rendering departments must be an established service center to charge a sponsored agreement account (excluding gift, University Foundation, and expired fixed price)
- ◆ **Verify the Company on the line matches the Driving Worktag used** – for example, PG003159 LSUAM | Accounting Services must have Company: Louisiana State University and Agricultural and Mechanical College
- ◆ Verify Additional Worktags on each line. For example, if budget code or funding source is listed, verify budget code or funding source is appropriate on the given line.

Bank Reconciliation

Contact us at bankrecon@lsu.edu for questions/requests related to the following:

- ◆ Stop payment requests
- ◆ Check copy requests
- ◆ Check status requests
- ◆ Unclaimed property
- ◆ Unrecorded deposits
- ◆ Expected wire or ACH payments

In addition, the AS32: Stop Payment Request and AS500: Request for Copy of an LSU Check forms can be found at [FAR forms](#). Please ensure the most recent version is used when requesting information. Completed forms can be scanned and e-mailed to bankrecon@lsu.edu.

**** Unclaimed Deposits/Wire Transfers ****

Departments that are missing funds (expected ACH or wire transfers to LSU) should contact Stephanie Laquerre at 578-1450 or bankrecon@lsu.edu. Please be able to provide estimated date of deposit and amount. If you wish to be added to the monthly unclaimed deposit notifications that are e-mailed, please e-mail your name and contact information to Stephanie.

E-mail Attachments in Workday

When e-mails are attached to operational transactions in Workday, be sure to save and attach the e-mails as a .pdf file extension. Saving the e-mails as a .msg extension would require anyone attempting to view the attachment to have the Outlook client installed locally, which is often not the case. Please visit the job aid "[Saving an Email as a PDF](#)" for more information.

Sponsored Program Accounting

Key Personnel on federal and federal pass-thru awards,

- * SPA must be notified if key personnel will be disengaged from the project for more than three months, or if there will be a 25 percent reduction in time devoted to the project.
- * Key Personnel is tracked on the **Key Personnel Commitments** tab located on the award under the **Additional Data** tab. Please note, the "Documented" column is manually updated by the SPA Analyst so be aware of the date in the "Last Updated" column to ensure the amounts listed are current.
- * Departments should run the "**Award Key Personnel Commitments**" report to monitor key personnel. This report can be prompted by cost center, award, worker and date range.
- * Workday notifications are sent to PIs and CCSPMs for key personnel that are not on track to meet their committed effort for the current project year.

Cost Sharing

For cost sharing funded by FD100 or FD101, all expenditures must be tagged with both worktags: the cost sharing grant and the program.

All cost sharing must be documented in the project period of the award. Cost sharing expenditures that are incurred outside of the project period are unallowable and cannot be reported to the sponsor.

LA Board of Regents (BOR) graduate fellowship status reports and invoices are due to BOR by October 1, 2025,

for continuing LEQSF graduate fellowship and doctoral contracts. Please submit the status reports to Sponsored Program Accounting as they are required for invoice preparation. If you have any questions, please contact Lakedra Fisher at 578-4879 or lfisher@lsu.edu.

The Department of Natural Resources (DNR) requires approval of all professional services purchases (both subcontracts and vendor contracts for services) on their sponsored agreements. Note that if the subcontractor or vendor is specified in the proposal/award budget, this serves as DNR's approval. Any subcontractor or professional services consultant not specified in the proposal/award budget will require DNR's approval.

Lump Sum Payments

Lump Sum Payments for students and contingent/transient employees are normally not allowable on sponsored agreements. Lump sum payments should only be used if compensation cannot be derived from a calculation of an hourly rate of pay, or when standard timesheets are not an appropriate method of payment. Allowability of lump sum payments will be determined on a case by case basis.

Sponsor Checks

If a check is received for a sponsored agreement in your department, please forward it to **Accounting Services, SPA, 204 Thomas Boyd**, to be logged in. Please include a note with the check or make a notation on the check stub, identifying as much information as available, such as the LSU award or grant number, principal investigator name, proposal number, and a name and phone number to contact if necessary.

Travel on Sponsored Agreements

Cancelled airline tickets should not be charged to sponsored agreements. The unused tickets should be charged to state funds, rebate accounts, gift accounts or expired fixed price accounts. The only time a cancelled airline ticket should be charged to a sponsored agreement is when the ticket is reissued on the same sponsored agreement. Exceptions may be granted for extenuating circumstances and will be reviewed on a case by case basis.

Accounts Payable & Travel

INVOICE PROCESSING

Supplier Invoices

Direct charge and purchase order invoices should be sent to aptravel@lsu.edu. Please respond to Direct Charge and PO staff e-mails to ensure continuous processing of all invoices. For any on-demand or special handling requests for extenuating circumstances, please contact Jessica Hodgkins at 578-1541 or jhodgkins1@lsu.edu or Valery Sonnier at 578-1531 or vsonnier@lsu.edu.

Special Handling

As a reminder, LSU outsourced the check-printing function to JP Morgan. If special handling is requested for a check, the check is returned to LSU via UPS overnight. This means that there is a 24-hour delay for the check to be available for pick-up. Please plan accordingly.

Aged Listing of Outstanding Encumbrances Report

Departments are encouraged to utilize the Aged Listing of Outstanding Encumbrances Report to review purchase order balances and to ensure payments have been processed. The following filters are available on the report:




- Search by worktag or multiple worktags
- Search by supplier
- Search by purchase order date
- Ability to remove “zero” dollar lines from the report

Purchase Order Invoices




Please do not attach purchase order invoices to the Receipt. The purchase order invoice should be forwarded to the respective Accounts Payable office to be matched against the PO and Receipt.

For questions concerning supplier invoices, please contact a member of the Invoice Processing staff:

Direct Charge:

-  Deana Clement Delage 578-1539 or dcleme2@lsu.edu
-  Carly Carpenter 578-7828 or ccarp32@lsu.edu
-  Dominic “DJ” Morgan 578-7886 or dmorgan1@lsu.edu

Purchase Order:

-  Maci Jones 578-1620 or macijones1@lsu.edu
-  Austin Ledet 578-1545 or aledet@lsu.edu
-  Jessica Hodgkins 578-1541 or jhodgkins1@lsu.edu



SPECIAL MEALS

AS499, Request for Approval of Special Meal



AS499 form must be completed in its entirety with a detailed event purpose (especially for student events) and approved by the Dean, Director, or Department Head. The AS499 form should be attached to the Expense Report, Direct Charge invoice, or America-To-Go purchase order.

For questions concerning special meals and/or events, please contact one of the following:

Special Meals/Events:

-  Jessica Hodgkins 578-1541 or jhodgkins1@lsu.edu
-  Valery Sonnier 578-1531 or vsonnier@lsu.edu

Travel-related Special Meals:

-  DeAnna Landry 578-8593 or deannal@lsu.edu
-  Jennifer Driggers 578-1538 or jdrigg@lsu.edu



LACARTE

Non-Expensed FY25 LaCarte Transactions





In accordance with the LaCarte Card Program policy (PM-78), cardholders with outstanding FY25 transactions are at risk of having their card privileges suspended. Immediate action is required to reconcile any delinquent

transactions that are *not* related to future travel. Please reconcile your outstanding FY25 transactions to avoid interruption of card usage. For questions, please contact DeAnna Landry at 578-8593 or deannal@lsu.edu.

Supporting Cost Documentation

All LaCarte transactions must have the appropriate supporting cost documentation that “tells the story”. It is important that the receipt is itemized with a detailed description of the item. If a detailed description is not provided, an explanation of the item should be provided. This will help the LaCarte/Travel auditor expedite the review and approval process. Insufficient supporting cost documentation will delay the audit process and may affect the cardholder’s privileges.

For LaCarte related questions, please contact a member of the LaCarte staff:

-  Theresa Oubre 578-1543 or talber3@lsu.edu
-  Christian O’Brien 578-1544 or cobrien2@lsu.edu
-  Peyton Delatte 578-1406 or pdelatte@lsu.edu
-  DeAnna Landry 578-8593 or deannal@lsu.edu



TRAVEL

Christopherson Business Travel (CBT) is the State of Louisiana contracted travel agency. The contact information for CBT is provided below. For more information on CBT, please refer to the Travel Agency section on the Accounts Payable & Travel website.

CBT UNIVERSITY TRAVEL TEAM

Monday – Friday
7a.m. – 7p.m. CT
P: 800-961-0720

E-mail: Statelauniv@CBTravel.com

Summary of pertinent information:

1. Christopherson Business Travel normal business hours are 7:00am to 7:00pm CST Monday-Friday.

2. The agent-assisted transaction fee is **\$24** for domestic and **\$31** for international.
3. Any calls to (800) 961-0720 made between 7pm and 7am CST will roll over to the After-Hours Service Provider. After-Hour services should be for limited to true emergencies. Airfare bookings should be made during normal business hours.

Meal Per Diem vs. Special Meal Clarification

When an employee is on university business travel, the meal per diem at the GSA rates for the destination should be used to determine the meal rate for reimbursement. Meals for student field trips while in travel status should also use the meal per diem at the GSA rates for the destination, and not the special meal rates.

Special Meal rates should be applied for approved university events that meet the special meal criteria.

Occasionally, there may be a special meal event conducted while in travel status in which the special meal rate for the respective meal would apply. Some examples of special meal events while in travel status:

1. Meeting with collaborators to discuss research.
2. Recruitment and/or interviews.
3. University-hosted events (i.e., conference, workshop, seminar, and training)

For travel-related special meal questions, please contact Jennifer Driggers at 578-1538 or jdrigg@lsu.edu.

Cash Advance Repayment

1. Cash advances given to support university business travel must be repaid via a travel expenses report by the 15th of the month following the completion of the trip.
2. Cash advances given for participant research payments must be repaid at the completion of the study. For research studies that are longer than 6 months, it is best to process an expense report with the business purpose Research Participant Payments,

Administration

to reconcile the payments distributed on a monthly basis to account for expenses timely which will also reduce the cash advance balance.

For questions on cash advance requests and/or repayments, please contact Jennifer Driggers at 578-1538 or jdrigg@lsu.edu.

Spend Authorizations

Spend authorizations should not be routed for approval for a new employee until the employee is current in Human Resources (HR). The spend authorization will not route and the routing must be done manually.

For Travel related questions, please contact a member of the Travel staff:

Jonathan Fresina	578-3672 or jfresi1@lsu.edu
Henry Woodard	578-2007 or hwooda4@lsu.edu
Kalyn Lewis	578-8928 or mayfield1@lsu.edu
Julian White	578-2780 or jwhite22@lsu.edu
DeAnna Landry	578-8593 or deannal@lsu.edu

Newsletter Mailing List

The Accounting Services newsletter is e-mailed monthly once the newsletter is available. In addition, the online version is posted to the Accounting Services home page. Newsletters for the prior year can be found at [Newsletter Archives](#). To be added to the Newsletter Mailing List, contact Danita King at dcking@lsu.edu.

Unclaimed Property Notifications

If a department receives notification regarding unclaimed property due to their department, please submit the correspondence to Accounting Services. Any information or history related to the referenced unclaimed property would be helpful in determining if the claim is legitimate and LSU is due the unclaimed property. Accounting Services will complete the paperwork, obtain signatures, and submit the claim.

W-9 Requests

All requests for a W-9 should be forwarded to Brenda Wright at bwri4@lsu.edu or Desiree Esnault at desnault@lsu.edu; be sure to include the vendor's name and mailing address. This document must be signed by Associate Vice President Elahe Russell on behalf of the university. The W-9 will be sent directly to the vendor from Accounting Services with a copy sent to the requesting department.



COMMON ACRONYMS AT LSU

Below is a list of common acronyms affiliated with LSU and used on campus. It is very likely you will come across these acronyms in the Accounting Services newsletter or in training classes.

Common Terms & Documents

ASP	Administrators of Sponsored Programs
CBA	Central Billed Account
CBT	Christopherson Business Travel
CR	Cost Reimbursable
CSWS	Community Service Work Study
CWSP	College Work Study Program
DT	Departmental Transmittal
EMV	Europay Master Card & Visa
ERP	Enterprise Resource Planning
F&A	Facilities & Administrative Costs
FASOP	Finance and Administration Operating Procedure
FB	Fringe Benefits
FP	Fixed Price
GA	Graduate Assistant
GL	General Ledger
ITIN	Individual Taxpayer Identification Number
JE	Journal Entry
LSUID	LSU's Identification Number (replaces SSN in LSU's computer systems)
M&IE	Meals and Incidental Expenses
MyLSU	Personalized online resource center for LSU Faculty, Students and Staff
NCE	No Cost Extension
OTP	One Time Payment
PCI DSS	Payment Card Industry Data Security Standard
PI	Principal Investigator
PM	Permanent Memorandum
PO	Purchase Order
PO ALT	Purchase Order Alteration
PPCS	Personal, Professional & Consulting Services
PS	Policy Statement
PSAP	President Student Aid Program
RFP	Request for Proposal
RFQ	Request for Quote
SSN	Social Security Number
WAE	Wages As Earned

Financial Systems

ABS	Advanced Billing System
CARD	Customer Accounts Receivable & Deposit
DIR	Directory System
FAMIS	Facility Services' Computerized Maintenance Management System
FMS	File Management System
GG	GeauxGrants
SAE	Student Award Entry System
SWC	Workers' Compensation System
TIS	Treasurer Information System
WD	Workday

Workday Terms

AG	Agency Clearing
AJ	Accounting Journal
AWD	Award
AWDC	Award Conversion
BA	Budget Adjustment
BG	Basic Gift
BP	Business Process
CC	Cost Center
CCH	Cost Center Hierarchy
CCM	Cost Center Manager
CI	Customer Invoice
CO	Change Order
EG	Endowed Gift
FD	Fund
FDM	Financial Data Model
FN	Function
FS	Funding Source
GR	Grant
GRC	Grant Conversion
PAA	Payroll Accounting Adjustment
PAP	Period Activity Pay
PG	Program
PJ	Project
SO	Supervisory Organization
TC	Transfer Company



Departments & Organizations

AP	Accounts Payable & Travel
AS	Accounting Services
BOR	Board of Regents
BOS	Board of Supervisors
DOE	Department of Energy
FAR	Financial Accounting & Reporting
FBI	Federal Bureau of Investigation
FDN	LSU Foundation
FEMA	Federal Emergency Management Agency
NIH	National Institutes of Health
NSF	National Science Foundation
ORED	Office of Research and Economic Development
OSP	Office of Sponsored Programs
OBO	Office of Bursar Operations
PAY	Payroll
PROC	Procurement
PROP	Property Management
SACS-COC	Southern Association of Colleges and Schools Commission Colleges
SPA	Sponsored Program Accounting
SSA	Social Security Administration
TAF	Tiger Athletic Foundation
UAS	Auxiliary Services
USDA	United States Department of Agriculture