



School of Information Studies

Internship Contract

It is the student's responsibility to complete and sign the student section, obtain the signature of the Internship Supervisor, and submit the contract to the advisor.

Deadlines for submission of the contract, signed by all parties, are:

Fall Internship	April 15
Spring Internship	November 15
Summer Internship	April 15

Student

I agree to complete all requirements for the Internship in accordance with the LSU School of Information Studies Guidelines for Graduate Student Internships.

Student Name: _____ LSU ID: _____ Student Email: _____

Internship Semester: _____

Student Signature: _____ Date: _____

Supervisor

I agree to supervise the student named above in accordance with the LSU School of Information Studies Guidelines for Graduate Student Internships.

Location: _____

Supervisor Name: _____ Supervisor Email: _____

Supervisor Title: _____ Supervisor Phone: _____

Supervisor Signature: _____ Date: _____

Advisor

I agree to advise the student named above and work with the supervisor named above in accordance with the LSU School of Information Studies Guidelines for Graduate Student Internships.

Advisor Name: _____ Advisor Email: _____

Advisor Signature: _____ Date: _____